

**MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 1st MEETING (2019-20)**

A meeting of the IQAC was called upon by the Director, MIT in the IQAC office at A-Block on 06/06/2019 at 10:00 a.m. The meeting was presided over by Secretary, Sh. H.G.Juyal. The following members were present in the meeting

1. Sh. H.G.Juyal
2. Dr. Jyoti Juyal
3. Dr. Koushalya Dangwal
4. Mr. Anshu Yadav
5. Mrs. Gita Chandola
6. Dr. L.M.Joshi
7. Mr. Pradeep Pokhriyal
8. Mr. Ajay Tomar
9. Dr.V.K.Sharma

The meeting was held to discuss the Plan of Action to be followed in the upcoming academic year. All the members were present in the meeting. The following agendas were discussed in the meeting.

1. To change the IQAC Coordinator.
2. To confirm on the minutes of the previous meeting of IQAC.
3. To propose the Plan of Action for the upcoming academic year.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the Secretary Sh. H.G.Juyal and remarks about the importance of IQAC and its functions for the up gradation of the Institute.

1. To change the IQAC Coordinator.

As the tenure of the current NAAC coordinator has come to an end, therefore the name for the new coordinator was discussed and Dr. Jyoti Juyal, Head, Dept. of Education was chosen as New IQAC Coordinator.


2. To confirm on the minutes of the previous meeting of IQAC.

The Coordinator briefed the minutes of the last meeting of the session 2019-20 held on 18-01-2019. The minutes were circulated among the members and confirmed.

3. To propose the Plan of Action for the upcoming academic year.

All the members present discussed on the activities to be undertaken in the Plan of Action for the upcoming academic session.

The IQAC coordinator proposed the vote of thanks and the meeting came to an end.



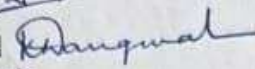





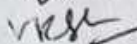

IQAC Coordinator


Director, MIT

**MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 2nd MEETING (2019-20)**

A meeting of the IQAC was called upon by the Director, MIT in the conference hall at B-Block on 06/11/2019 at 10:00 a.m. The meeting was presided over by Secretary, Sh. H.G.Juyal. The following members were present in the meeting

1. Sh. H.G.Juyal 
2. Dr. Jyoti Juyal 
3. Dr. Koushalya Dangwal 
4. Mr. Anshu Yadav 
5. Mrs. Gita Chandola 
6. Dr. L.M.Joshi 
7. Mr. Pradeep Pokhriyal 
8. Mr. Ajay Tomar 
9. Dr.V.K.Sharma 

The meeting was held to discuss the action taken on the agendas discussed in the Plan of Action discussed in the meeting of June 2019. All the members were present in the meeting. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the previous meeting of IQAC
2. To enhance the value added / diploma programmes in the Institute and to enhance the number of students in each department.
3. To include Remedial classes/ Personality Development programme as part of the time table in every department.
4. To form different clubs like viz. Literacy Club, Cultural Club, Sports Club, Environmental Club and MIT for Society Club.
5. To plan for Strengthening of Research environment in the Institute and industry-academia linkages.
6. To promote "Fit India Movement" as per the instructions of MHRD and UGC.
7. To plan workshops/ seminars/ conferences/ guest lecture for upcoming session.
8. To strengthen the website of the Institute and create a separate window for providing e-study material to the students.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the Secretary Sh. H.G.Juyal and remarks about the importance of IQAC and its functions for the up gradation of the Institute.

1. **To confirm on the minutes of the previous meeting of IQAC:**
The Coordinator briefed the minutes of the first meeting of the session 2019-20 held on 10-06-2019. The minutes were circulated among the members and confirmed.
2. **To enhance the value added / diploma programmes in the Institute and to enhance the number of students in each department.**
The department heads were encouraged to seek more value added/diploma programmes for the benefit of the students and thereof make strategies to increase number of students taking admission for these programmes running in each department.
3. **To include Remedial classes/ Personality Development programme as part of the time table in every department.**
The strategies to for remedial classes and personality development programmes were discussed in the meeting. It was decided that the remedial classes/personality development programmes will be included in the time table of each department and the subject expert from one department will visit or provide guidance to the students of other department and vice-versa. It was also found out that the most needed field for personality development is English communication and IT.
4. **To form different clubs like viz. Literacy Club, Cultural Club, Sports Club, Environmental Club and MIT for Society Club.**
Different clubs like viz. Literacy Club, Cultural Club, Sports Club, Environmental Club and MIT for Society Club were formed in the meeting. The Coordinator, the members and the objectives and events to be organized by each club were decided in the meeting.
5. **To plan for Strengthening of Research environment in the Institute and industry-academia linkages.**
All the department heads were encouraged to work on different research projects possible in their field. The HOD's were also encouraged to link up with various Institutes of national and international repute for faculty/ student exchange or research collaboration.
6. **To promote "Fit India Movement" as per the instructions of MHRD and UGC.**
It was decided to promote "Fit India Movement" as per the instructions of MHRD and UGC. For this a period of games and sports will be included in the time table of each department.

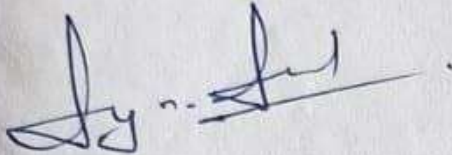
7. **To plan workshops/ seminars/ conferences/ guest lecture for faculty in the upcoming session.**

It was decided to organize a conference on Social Ethics for the faculty. Dr. Jyoti Juyal, Dr. L.M.Joshi and Dr. K.Dangwal will look after the organization of the conference.

8. **To strengthen the website of the Institute and create a separate window for providing e-study material to the students.**

The website of the Institute needs to be improved for creating a separate window for providing easy access of e-study materials to the students. Mr. Pradeep Pokhriyal, Head, Dept. of CS/IT will look after this matter.

The IQAC coordinator proposed the vote of thanks and the meeting came to an end.



IQAC Coordinator


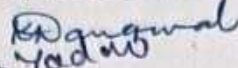
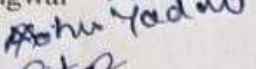

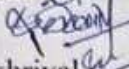


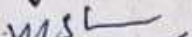


Director, MIT

**MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 3rd MEETING (2019-20)**

A meeting of the IQAC was called upon by the Director, MIT in the conference hall at B-Block on 06/02/2020 at 10:00 a.m. The meeting was presided over by IQAC Coordinator, Dr. Jyoti Juyal. The following members were present in the meeting

1. Dr. Jyoti Juyal 
2. Dr. Koushalya Dangwal 
3. Mr. Anshu Yadav 
4. Mrs. Gita Chandola 
5. Dr. L.M. Joshi 
6. Mr. Pradeep Pokhriyal 
7. Mr. Ajay Tomar 
8. Dr. V.K. Sharma 

The meeting was held to discuss the action taken on the agendas discussed in the previous meeting of November 2019. All the members were present in the meeting. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the previous meeting of IQAC
2. To track the progress of different departments as per the plan of action.
3. To plan workshops/ seminars/ conferences/ guest lecture for upcoming session.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the Dr. Jyoti Juyal and remarks about the importance of different activities discussed in the Plan of Action.

1. To confirm on the minutes of the previous meeting of IQAC:

The Coordinator briefed the minutes of the second meeting of the session 2019-20 held on 06-11-2019. The minutes were circulated among the members and confirmed.

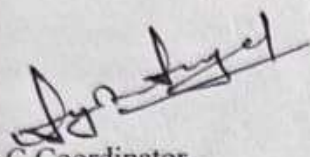
2. To track the progress of different departments as per the plan of action.

The Coordinator discussed the measures being taken by all the departments to improve students' performance. The discussion included strategies on remedial classes and personality development programmes, organization of different events under the Clubs formed and participation of maximum number of students.

3. **To plan workshops/ seminars/ conferences/ guest lecture for upcoming session.**

It was decided to organize a Financial Education Workshop for the betterment of the students so as to empower them with financial education. Dr. Jyoti Juyal will look after the organization of the conference. The respective Department Heads were assigned their duties and asked to give names of the students from their Departments to attend the workshop.

The IQAC coordinator proposed the vote of thanks and the meeting came to an end.



IQAC Coordinator



Director, MIT

**MODERN INSTITUTE OF TECHNOLOGY
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 4th MEETING (2019-20)**

An online meeting of the IQAC was called upon by the IQAC Co-ordinator on 16/04/2020 at 10:00 a.m. The meeting was presided over by Secretary, Sh. H.G.Juyal. The following members were present online in the meeting

1. Sh. H.G.Juyal
2. Dr. Jyoti Juyal
3. Dr. Koushalya Dangwal *KDangwal*
4. Mr. Anshu Yadav
5. Mrs. Gita Chandola *Gita*
6. Dr. L.M.Joshi *L.M.Joshi*
7. Mr. Pradeep Pokhriyal *Pokhriyal*
8. Mr. Ajay Tomar *Ajay*
9. Dr.V.K.Sharma

The meeting was held to discuss the action to be taken during the pandemic in terms of completion of the syllabi of different courses and conduction of classes. The following agendas were discussed in the meeting.

1. To undertake online classes of different courses for completion of their syllabi.
2. To form whatsapp group of the students class wise to share necessary information regarding the classes, sharing study material, online demonstration of practicals and conduction of examination.
3. To provide the students with study material through social networking platforms like Zoom, Google meet, Google Classroom, etc.
4. To provide training to the faculty members to enable them to use the social media effectively.
5. To plan online workshops/ seminars/ conferences/ guest lecture during the pandemic.
6. To start new courses in Yoga, M.A.Education and Hotel Management.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the Secretary Sh. H.G.Juyal.

1. To undertake online classes of different courses for completion of their syllabi.

It was decided to continue the classes of the students through online platform. Each Department Head was asked to track the progress of each course of their department and form a schedule to organise the online class.

2. **To form whatsapp group of the students class wise to share necessary information regarding the classes, sharing study material, online demonstration of the classes and conduction of examination.**

The Department Heads were asked to form whatsapp group of the students class wise so as to share necessary information regarding the scheduling of the classes, sharing of the study material, submission of assignments, online demonstration of the practicals and conduction of examination. The faculty members were encouraged to guide the students in any problem they face during the pandemic related to their studies.

3. **To provide the students with study material through online educational platforms and video conferencing apps like Zoom, Google meet, Google Classroom, etc.**

The faculty members were encouraged to get acquainted themselves with various online educational platforms and video conferencing apps like Zoom, Google meet, Google Classroom, etc. and share study material with the students.

4. **To provide training to the faculty members to enable them to use the online educational platforms and video conferencing apps effectively.**

The IT Department was asked to provide training to the faculty members of the Institute in working with online educational platforms and video conferencing apps.

5. **To plan online workshops/ seminars/ conferences/ guest lecture during the pandemic.**

The IQAC members also discussed as to how to conduct online workshops/ seminars/ conferences/ guest lecture during the pandemic. IQAC also proposed to conduct a webinar in the upcoming months.

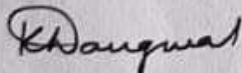
6. **To start new courses in Yoga, M.A.(Education) and Hotel Management.**

The IQAC members also discussed on starting new courses in the Institution. It was decided to initiate process to start courses in Yoga, M.A(Education) and Hotel Management.

With the above discussions, the meeting came to an end. The vote of thanks was proposed by the IQAC coordinator.


IQAC Coordinator

Director, MIT



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**ACTION TAKEN REPORT ON
DECISION OF IQAC MEETING 2019-20**

Meeting Date	Decision Taken	Action Taken
06/06/2019	Plan of Action Discussed for the Session 2019-20	<p>Many activities as planned in the POA were achieved by the Institute, viz</p> <ul style="list-style-type: none"> ● Introduction of new courses B.Sc.(PCM) and New Tally certificate ● Signed an MOU with PLMS Govt. PG College Rishikesh ● Organised International and National Webinar ● Organised many extension activities
06/11/2019	Confirmation of 1 st meeting of IQAC for the session 2019-20 and discussion on activities planned under POA 2019-20	<ul style="list-style-type: none"> ● Confirmation of the minutes of 1st meeting by all the members. ● Introduction of B.Sc. (PCM) as a new course. ● Formation of Different Clubs and Committees to organise the activities as discussed under the POA.
06/02/2020	Confirmation of 2 nd meeting of IQAC for the session 2019-20	<ul style="list-style-type: none"> ● Confirmation of the minutes of 2nd meeting by all the members. ● Organised seminar and workshops for the benefit of the students and teachers. ● The progress of the activities planned were tracked and further activities were chalked out.
16/04/2020	Online 4 th meeting of IQAC for the session 2019-20	<ul style="list-style-type: none"> ● Confirmation of the minutes of 3rd meeting by all the members. ● Organised online classes of different courses for completion of their syllabi. ● Sharing of study material to students of different courses by the faculty through different online educational platforms and video conferencing apps like Zoom, Google Meet, Google Classroom, Whatsapp etc. ● Training of faculties to use different online educational platforms and video conferencing apps. ● Conducted national and international webinar during the pandemic.

**MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 1st MEETING (2020-21)**

A meeting of the IQAC was called upon by the IQAC Co-Ordinator, MIT in the IQAC office at A-Block on 06/11/2020 at 11:30 a.m. The meeting was presided over by IQAC Co-Ordinator Dr. Jyoti Juyal. The following members were present in the meeting

Dr. Jyoti Juyal

Dr. Koushalya Dangwal

Mr. Anshu Yadav

Mrs. Gita Chandola

Dr. L.M.Joshi

Mr. Pradeep Pokhriyal

Mr. Ajay Tomar

Dr.V.K.Sharma

The meeting was held after the Institute reopened after the Covid Pandemic to discuss the Plan of Action to be followed in the upcoming academic year. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the previous meeting of IQAC.
2. To discuss and formulate the Plan of Action for the upcoming academic year.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the Dr. Jyoti Juyal. She addressed all the faculties and members of the IQAC and said that since the Institute has re-opened after a long break due to Covid -19 pandemic, therefore there is a need to work with more perseverance and consistency to bring back the normal routine of the Institute. She also directed the HOD's to look after the arrangement of on-line classes in regular manner so that the students can get maximum benefit out of it.

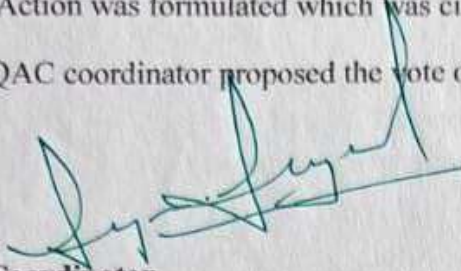
1. To confirm on the minutes of the previous meeting of IQAC.

The Coordinator briefed the minutes of the last meeting of the session 2019-20 held on-line on 16-04-2020. The minutes were circulated among the members and confirmed.

2. To propose the Plan of Action for the upcoming academic year.

All the members present discussed on the activities to be undertaken in the Plan of Action for the upcoming academic session. The suggestions given by the members were approved by all and a Plan of Action was formulated which was circulated among all.

The IQAC coordinator proposed the vote of thanks and the meeting ended with a positive note.



IQAC Coordinator

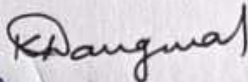
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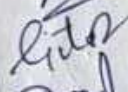
INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 2nd MEETING (2020-21)

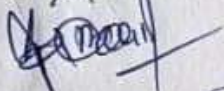
A meeting of the IQAC was called upon by the IQAC Co-Ordinator, MIT in A-Block on 20/02/2021 at 11:30 a.m. The meeting was presided over by IQAC Co-Ordinator Dr. Jyoti Juyal. The following members were present in the meeting


Dr. Jyoti Juyal

Dr. Koushalya Dangwal 

Mr. Anshu Yadav 

Mrs. Gita Chandola 

Dr. L.M.Joshi 

Mr. Pradeep Pokhriyal 

The meeting was held to discuss the action taken on the agendas discussed in the Plan of Action discussed in the meeting of November 2020. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the previous meeting of IQAC
2. To review the work done under the start up programme as discussed in the Plan of Action.
3. To plan for workshops/ seminars/ conferences/ guest lecture for upcoming session.
4. To review the promotional activities of the Institute through various social apps.
5. To review the different extension activities to be conducted as discussed in the POA.
6. To undertake whitewash work in the campus building.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the IQAC Co-Ordinator mentioning about the importance of IQAC and its functions for the up gradation of the Institute.

1. To confirm on the minutes of the previous meeting of IQAC:

The Coordinator briefed the minutes of the first meeting of the session 2020-21 held on 06-11-2021. The minutes were circulated among the members and confirmed.

2. To review the work done under the start up programme as discussed in the Plan of Action.

The department heads were asked about the progress and contribution of their departments in the start up programme. Dr. K.Dangwal, HOD, Dept. of Science, said that her department has started the formulation of making of Aloe-Vera gel based face wash. The Computer Science department will look after the labelling and advertisement of the product. The Department of Commerce will market the product. The raw material for the face wash i.e the Aloe Vera thus required will be grown in the campus.

3. To plan for workshops/ seminars/ conferences/ guest lecture for upcoming session.

All the HODs were asked to plan for a Institute Level Conference to be held in the month of March 2021. The topics for the same were discussed in the meeting. Guest Lecture Series were also planned in the meeting.

4. To review the promotional activities of the Institute through various social apps.

The Department of Computer Science was asked to promote the Institutional Activities through various social media platforms like Instagram, Facebook etc.

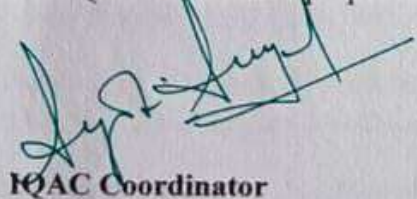
5. To review the different extension activities to be conducted as discussed in the POA.

All the Department heads were advised to carry on the extension activities in different fields. The suggestions to organise self defence classes for girls, scout and guide programmes, career counselling for students of 12th class in nearby schools etc. were also discussed.

6. To undertake whitewash work in the campus building.

It was also proposed to undertake whitewash and maintenance work in the campus building. For this one of the faculty member from each department will look after the maintenance work of their department.

The IQAC coordinator proposed the vote of thanks and the meeting came to an end.



IQAC Coordinator

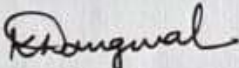
Director, MIT

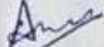
**MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**


**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 3rd MEETING (2020-21)**

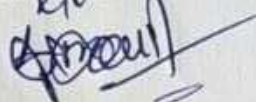
A meeting of the IQAC was called upon by the IQAC Co-Ordinator, MIT in A-Block on 06/04/2021 at 11:30 a.m. The meeting was presided over by IQAC Co-Ordinator Dr. Jyoti Juyal. The following members were present in the meeting


Dr. Jyoti Juyal

Dr. Koushalya Dangwal 

Mr. Anshu Yadav 

Mrs. Gita Chandola 

Dr. L.M.Joshi 

Mr. Pradeep Pokhriyal 

The meeting was held to discuss the action taken on the agendas discussed in the 2nd meeting of IQAC held on 20/02/2021 and discuss on the current activities undertaken in the Institution. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the 2nd meeting of IQAC held on 20/02/2021.
2. To plan for conduction of semester examination as per university guidelines following Covid Protocol.
3. To review the different extension activities to be conducted as discussed in the POA.
4. To review whitewash work in the campus building.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the IQAC Co-Ordinator.

1. To confirm on the minutes of the 2nd meeting of IQAC held on 20/02/2021.

The Coordinator briefed the minutes of the second meeting of the session 2020-21 held on 20/02/2021. The minutes were circulated among the members and confirmed.

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2. To plan for conduction of semester examination as per university guidelines following Covid Protocol.

The affiliating university has scheduled the semester examinations of different courses. The department heads and other responsible faculty members were asked to look into the arrangements made for the conduction of examination and conduct it safely as per the Covid SOP guidelines.

3. To review the different extension activities to be conducted as discussed in the POA.

All the HODs were asked to plan for different extension activities as discussed in the POA.

4. To review whitewash work in the campus building.

The whitewash work has been completed in the classrooms and laboratories. The HODs were asked to look into the arrangements of the classrooms and laboratories.

The IQAC coordinator proposed the vote of thanks and the meeting came to an end.



IQAC Coordinator

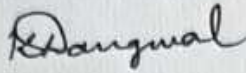
Director, MIT

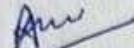
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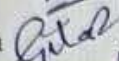
INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 4th MEETING (2020-21)

A meeting of the IQAC was called upon by the IQAC Co-Ordinator, MIT in A-Block on 25/06/2021 at 11:30 a.m. The meeting was presided over by IQAC Co-Ordinator Dr. Jyoti Juyal. The following members were present in the meeting


Dr. Jyoti Juyal

Dr. Koushalya Dangwal 

Mr. Anshu Yadav 

Mrs. Gita Chandola 

Dr. L.M.Joshi 

Mr. Pradeep Pokhriyal 

The meeting was held to discuss the action taken on the agendas discussed in the 3rd meeting of IQAC held on 06/04/2021 and discuss on the current activities undertaken in the Institution. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the 3rd meeting of IQAC held on 06/04/2021.
2. To prepare the AQAR report of the Institute.
3. To initiate the process to apply for Cycle-II of the NAAC Accreditation.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the IQAC Co-Ordinator.

- 1. To confirm on the minutes of the 3rd meeting of IQAC held on 06/04/2021.**

The Coordinator briefed the minutes of the third meeting of the session 2020-21 held on 06/04/2021. The minutes were circulated among the members and confirmed.

- 2. To prepare the AQAR report of the Institute.**

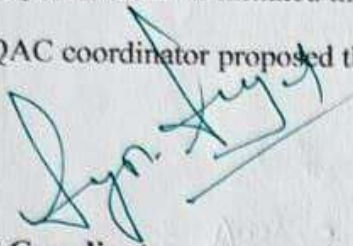
The HODs of all the departments were asked to prepare the AQAR report of their department till 31/07/2021 so that the AQAR report of the Institute could be prepared timely to submit it online.

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3. To initiate the process to apply for Cycle-II of the NAAC Accreditation.

Since the Institute has to go for Cycle-II of NAAC Accreditation in the month of November 2021, all the departments were asked to prepare for the same and co-ordinate with each other so that the process can be initiated timely with all the formalities.

The IQAC coordinator proposed the vote of thanks and the meeting came to an end.



IQAC Coordinator

Director, MIT

**MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

**ACTION TAKEN REPORT ON
DECISION OF IQAC MEETING 2020-21**

Meeting Date	Decision Taken	Action Taken
06/11/20	Plan of Action Discussed for the Session 2020-21 The meeting was held after the Institute reopened after the Covid Pandemic.	Many activities as planned in the POA were achieved by the Institute, viz <ul style="list-style-type: none"> ● Introduction of new methods of online teaching through various apps. Trainings were conducted for the students and teachers to acquaint themselves with this new method of teaching. ● Organised many extension activities
20/02/21	Confirmation of 1 st meeting of IQAC for the session 2020-21 and discussion on activities planned under POA 2020-21	<ul style="list-style-type: none"> ● Confirmation of the minutes of 1st meeting by all the members. ● Whitewash and Building maintenance work was carried on. ● Different extension activities were carried on.
06/04/21	Confirmation of 2 nd meeting of IQAC for the session 2020-21	<ul style="list-style-type: none"> ● Confirmation of the minutes of 2nd meeting by all the members. ● Organised seminar and workshops for the benefit of the students and teachers. ● The progress of the activities planned was tracked and further activities were chalked out.
25/06/21	Confirmation of 3 rd meeting of IQAC for the session 2020-21	<ul style="list-style-type: none"> ● Confirmation of the minutes of 3rd meeting by all the members. ● Different extension activities were carried on. ● Organised online classes of different courses for completion of their syllabi. ● Sharing of study material to students of different courses by the faculty through different online educational platforms and video conferencing apps like Zoom, Google Meet, Google Classroom, Whatsapp etc.

**.MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 1st MEETING (2021-22)**

A meeting of the IQAC was called upon by the IQAC Co-Ordinator, MIT in A-Block on 07/07/2021 at 11:30 a.m. The meeting was presided over by IQAC Co-Ordinator Dr. Jyoti Juyal. The following members were present in the meeting

Dr. Jyoti Juyal

Dr. Koushalya Dangwal

Mrs. Gita Chandola

Dr. L.M.Joshi

Mr. Pradeep Pokhriyal

The meeting was held to discuss the action taken on the agendas discussed in the 4th meeting of IQAC held on 25/06/2021 and discuss the current activities undertaken in the Plan of Action (POA) for the upcoming year. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the 4th meeting of IQAC held on 25/06/21.
2. To discuss the Plan of Action (POA) for the coming year.
3. To review the work done by different departments.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the IQAC Co-Ordinator.

- 1. To confirm on the minutes of the 4th meeting of IQAC held on 25/06/21.**

The Coordinator briefed the minutes of the 4th meeting of the session 2020-21 held on 25/06/2021. The minutes were circulated among the members and confirmed.

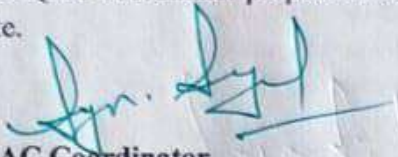
- 2. To discuss the Plan of Action (POA) for the coming year.**

All the members discussed on the activities to be undertaken in the Plan of Action for the upcoming session. The suggestions given by the members were approved by all and a Plan of Action was formulated which was circulated among all.

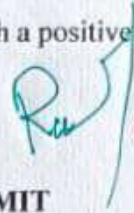
3. To review the work done by different departments.

The work done by each department was reviewed and many new suggestions were proposed by the IQAC members for the smooth functioning of the departments as well as the institution. All the departments were asked to take initiatives for organising online seminars and workshops.

The IQAC coordinator proposed the vote of thanks and the meeting ended with a positive note.



IQAC Coordinator



Director, MIT

**MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 2nd MEETING (2021-22)**

A meeting of the IQAC was called upon by the IQAC Co-Ordinator, MIT in A-Block on 27/11/2021 at 11:30 a.m. The meeting was presided over by IQAC Co-Ordinator Dr. Jyoti Juyal. The following members were present in the meeting

Dr. Jyoti Juyal

Dr. Koushalya Dangwal

Mrs. Gita Chandola

Dr. L.M.Joshi

Mr. Pradeep Pokhriyal

The meeting was held to discuss the action taken on the agendas discussed in the 1st meeting of IQAC held on 07/07/2021 and discuss on the current activities undertaken in the Institution. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the 1st meeting of IQAC held on 07/07/2021.
2. To fill in the details of NCTE PAR 2020-21.
3. To fill in the details of HNBGU affiliation.
4. To discuss the innovative processes adopted by the Institution in Teaching, Learning and Innovation.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the IQAC Co-Ordinator.

- 1. To confirm on the minutes of the 1st meeting of IQAC held on 07/07/2021.**

The Coordinator briefed the minutes of the 1st meeting of the session 2021-22 held on 07/07/2021. The minutes were circulated among the members and confirmed.

- 2. To fill in the details of NCTE PAR 2020-21**

The NCTE portal is open for filling the PAR form. The respected members responsible for the same were guided for necessary process and procedure to fill the NCTE-PAR form.

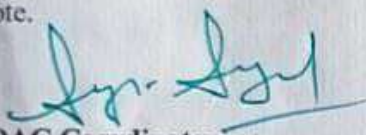
3. To fill in the details of HNBGU affiliation.

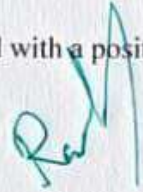
The affiliation process from HNBGU is under process. The respected members responsible for the affiliation process were guided for necessary process and procedure.

4. To discuss the innovative processes adopted by the Institution in Teaching, Learning and Innovation.

All the members discussed on the different methods adopted to impart knowledge to the students. It was also discussed to identify slow learners in the classes and arrange for their extra sessions. It was also discussed to inculcate digital or computer based teaching methods with traditional chalk and talk methods.

The IQAC coordinator proposed the vote of thanks and the meeting ended with a positive note.


IQAC Coordinator


Director, MIT

**MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 3rd MEETING (2021-22)**

A meeting of the IQAC was called upon by the IQAC Co-Ordinator, MIT in A-Block on 18/01/2022 at 11:30 a.m. The meeting was presided over by IQAC Co-Ordinator Dr. Jyoti Juyal. The following members were present in the meeting

Dr. Jyoti Juyal

Dr. Koushalya Dangwal

Mrs. Gita Chandola

Dr. L.M.Joshi

Mr. Pradeep Pokhriyal

The meeting was held to discuss the action taken on the agendas discussed in the 2nd meeting of IQAC held on 27/11/2021 and discuss on the current activities undertaken in the Institution. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the 2nd meeting of IQAC held on 27/11/21.
2. To reconstitute the IQAC committee
3. To review the different committees at Institute level.
4. To complete the SDSU Affiliation Process

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the IQAC Co-Ordinator.

1. **To confirm on the minutes of the 2nd meeting of IQAC held on 27/11/21.**

The Coordinator briefed the minutes of the 2nd meeting of the session 2021-22 held on 27/11/2021. The minutes were circulated among the members and confirmed.

2. **To reconstitute the IQAC committee.**

Due to the sad demise of the secretary of the Modern School Society, Sh.H.G.Juyal, there was a need to reconstitute the IQAC committee. Hence, the committee was reconstituted.

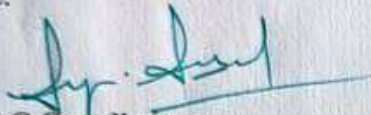
3. To review the different committees at Institute Level.

Due to the change in the staff members in different departments there was a need to review the different committees at Institute Level to ensure smooth functioning of the committees. Hence suggestions were invited from the staff members and the committees were reconstituted.

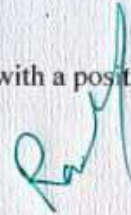
4. To complete the SDSU Affiliation Process

The affiliation process from SDSU is under process. The respected members responsible for the affiliation process were guided for necessary process and procedure.

The IQAC coordinator proposed the vote of thanks and the meeting ended with a positive note.



IQAC Coordinator



Director, MIT

**MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF 4th MEETING (2021-22)**

A meeting of the IQAC was called upon by the IQAC Co-Ordinator, MIT in A-Block on 26/04/2022 at 11:30 a.m. The meeting was presided over by IQAC Co-Ordinator Dr. Jyoti Juyal. The following members were present in the meeting

Dr. Jyoti Juyal

Dr. Koushalya Dangwal

Mrs. Gita Chandola

Dr. L.M.Joshi

Mr. Pradeep Pokhriyal

The meeting was held to discuss the action taken on the agendas discussed in the 3rd meeting of IQAC held on 18/01/2022 and discuss on the current activities undertaken in the Institution. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the 3rd meeting of IQAC held on 18/01/2022.
2. To spread awareness about admission procedure through CUET
3. To focus on extension and outreach programmes.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the IQAC Co-Ordinator.

- 1. To confirm on the minutes of the 3rd meeting of IQAC held on 18/01/2022.**

The Coordinator briefed the minutes of the 3rd meeting of the session 2021-22 held on 18/01/2022. The minutes were circulated among the members and confirmed.

- 2. To spread awareness about admission procedure through CUET**


The members discussed on the need to spread awareness about admission procedure through CUET. As this was the first time that CUET has been introduced for admission in various UG and PG courses, the students are in the state of confusion and many students from the backward area are unaware about the admission process, hence the faculty

members were asked to pay attention towards the admissions and advertise it in the local newspapers

3. To focus on extension and outreach programmes.

The members also discussed about various extension and outreach programmes to be organised as per the academic calendar. The proposed extension and outreach programme will connect the Institution with the community.

The IQAC coordinator proposed the vote of thanks and the meeting ended with a positive note.



IQAC Coordinator



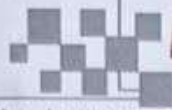
Director, MIT

MODERN INSTITUTE OF TECHNOLOGY

DHALWALA, RISHIKESH

**ACTION TAKEN REPORT ON
DECISION OF IQAC MEETING 2021-22**

Meeting Date	Decision Taken	Action Taken
07/07/2021	Plan of Action Discussed for the Session 2021-22	<ul style="list-style-type: none">● The meeting was held after the Institute reopened after the Covid Pandemic. The IQAC discussed the POA to be undertaken by the Institute for next academic year.● The Institute organised many extension activities for the students both through online and offline mode.
27/11/2021	Confirmation of 1 st meeting of IQAC for the session 2021-22 and discussion on activities planned under POA 2021-22	<ul style="list-style-type: none">● Confirmation of the minutes of 1st meeting by all the members.● Different extension activities were carried on.● The NCTE-PAR and HNBGU Affiliation details were filled and forwarded to the concerned authority.● Introduction of new methods of online teaching through various apps. Trainings were conducted for the students and teachers to acquaint themselves with this new method of teaching. Hybrid method of teaching was also adopted for the benefit of the students.
18/01/2022	Confirmation of 2 nd meeting of IQAC for the session 2021-22	<ul style="list-style-type: none">● Confirmation of the minutes of 2nd meeting by all the members.● Seminar and workshops for the benefit of the students and teachers were organised.● The IQAC committee was reconstituted.● The progress of the activities planned was tracked and further activities were chalked out.
26/04/2022	Confirmation of 3 rd meeting of IQAC for the session 2021-22	<ul style="list-style-type: none">● Confirmation of the minutes of 3rd meeting by all the members.● Creating awareness about admission process through CUET by the faculty members.● Organising extension activities for the students.



INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF 1st MEETING (2022-23)

A meeting of the IQAC was called upon by the IQAC Coordinator, MIT in the IQAC office at A-Block on 04/08/2022 at 11:30 a.m. The meeting was presided over by IQAC Coordinator Dr. Jyoti Juyal. The following members were present in the meeting

Dr. Koushalya Dangwal

Mr. Anshu Yadav

Mrs. Gita Chandola

Dr. L.M.Joshi

Mr. Pradeep Pokhriyal

The meeting was held to discuss the action taken on the agendas discussed in the 4th meeting of IQAC held on 26/04/2022 and discuss the Plan of Action (POA) to be followed in the upcoming academic year. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the previous meeting of IQAC held on 26/04/2022.
2. To discuss and formulate the Plan of Action for the upcoming academic year.
3. To discuss on strategies to increase admission in different courses.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the Dr. Jyoti Juyal.

1. To confirm on the minutes of the previous meeting of IQAC.

The Coordinator briefed the minutes of the 4th meeting of the session 2021-22 held on 26/04/2022. The minutes were circulated among the members and confirmed.

2. To discuss and formulate the Plan of Action for the upcoming academic year.

All the members present discussed on the activities to be undertaken in the Plan of Action for the upcoming academic session. The IQAC encouraged the teachers in charge to prepare the academic calendar with a list of all activities- academic as well as co-curricular, excursions and laboratory visits to ensure for effective time plan for the session. The suggestions given by the members were approved by all and a Plan of Action was formulated which was circulated among all.

3. To discuss on strategies to increase admission in different courses.

All the members present discussed on the strategies to be incorporated to increase admission in different courses. It was discussed that advertisements will be given in all the local newspapers, pamphlets will be circulated in these newspapers; the admission committee will conduct programmes in the schools to bring awareness among the students about the scope of different subjects and disciplines.

The IQAC coordinator proposed the vote of thanks and the meeting ended with a positive note.

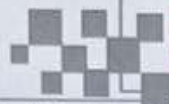


IQAC Coordinator



Director, MIT

**DIRECTOR
MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**



Modern Institute of Technology

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UGC Recognised Under Section-2(f)

Dated 19/11/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF 2nd MEETING (2022-23)

A meeting of the IQAC was called upon by the IQAC Coordinator, MIT in the IQAC office at A-Block on 19/11/2022 at 11:30 a.m. The meeting was presided over by IQAC Coordinator Dr. Jyoti Juyal. The following members were present in the meeting

Dr. Koushalya Dangwal , *K. Dangwal*

Mr. Anshu Yadav *Anshu*

Mrs. Gita Chandola *Gita*

Dr. L.M.Joshi *L.M. Joshi*

Mr. Pradeep Pokhriyal *Pradeep*

The meeting was held to discuss the action taken on the agendas discussed in the 1st meeting of IQAC held on 04/08/2022 and discuss the activities undertaken in the Institution. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the first meeting of IQAC held on 04/08/2022.
2. To discuss on the name of new IQAC Coordinator.
3. To plan for extension and outreach activities.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the Dr. Jyoti Juyal.

1. To confirm on the minutes of the previous meeting of IQAC.

The Coordinator briefed the minutes of the 1st meeting of the session 2022-23 held on 04/08/2022. The minutes were circulated among the members and confirmed.

2. To discuss on the name of new IQAC Coordinator.

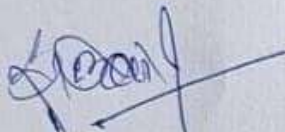
2. To discuss the Plan of Action (POA) for the coming year.

All the members discussed on the activities to be undertaken in the Plan of Action for the upcoming session. The suggestions given by the members were approved by all and a Plan of Action was formulated which was circulated among all.

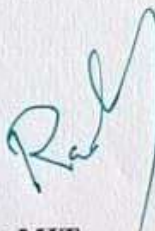
3. To plan for extension and outreach activities

All the members present discussed on the extension and outreach activities to be undertaken. It was decided to organize the Modern Institute Sports League (MISL) in the last week of December. All the members concerned were guided for successful organization of the MISL.

The IQAC coordinator proposed the vote of thanks and the meeting ended with a positive note.



IQAC Coordinator



Director, MIT

**DIRECTOR
MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**



INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF 3rd MEETING (2022-23)

A meeting of the IQAC was called upon by the IQAC Coordinator, MIT in the IQAC office at A-Block on 21/01/2023 at 11:30 a.m. The meeting was presided over by new IQAC Coordinator Dr. L.M.Joshi. The following members were present in the meeting

Dr. Jyoti Juyal

Dr. Koushalya Dangwal

Mr. Anshu Yadav

Mrs. Gita Chandola

Mr. Pradeep Pokhriyal

The meeting was held to discuss the action taken on the agendas discussed in the 2nd meeting of IQAC held on 19/11/2022 and discuss the activities undertaken in the Institution. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the 2nd meeting of IQAC held on 19/11/2022.
2. To discuss the Plan of Action (POA) for the coming year.
3. To plan for extension and outreach activities.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the Dr. Jyoti Juyal.

1. To confirm on the minutes of the previous meeting of IQAC.

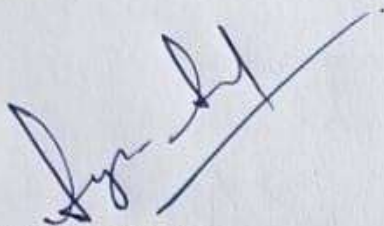
The Coordinator briefed the minutes of the 2nd meeting of the session 2022-23 held on 19/11/2022. The minutes were circulated among the members and confirmed.

The IQAC discussed on the name of the new IQAC Coordinator. The name of Dr. L.M.Joshi was proposed as new IQAC Coordinator by Dr. K.Dangwal which was approved by all the members.

3. To plan for extension and outreach activities

All the members present discussed on the extension and outreach activities to be undertaken. It was decided to organize the Modern Institute Sports League (MISL) in the last week of December. All the members concerned were guided for successful organization of the MISL.

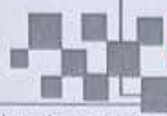
The IQAC coordinator proposed the vote of thanks and the meeting ended with a positive note.



IQAC Coordinator



**Director, DIRECTOR
MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**




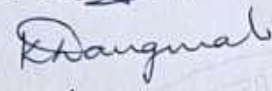
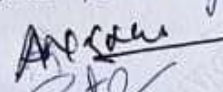
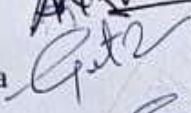

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UGC Recognised Under Section-2(f)

Dated18/04/2023.....

INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF 4th MEETING (2022-23)

A meeting of the IQAC was called upon by the IQAC Coordinator, MIT in the IQAC office at A-Block on 18/04/2023 at 11:30 a.m. The meeting was presided over by new IQAC Coordinator Dr. L.M.Joshi. The following members were present in the meeting

Dr. Jyoti Juyal 
Dr. Koushalya Dangwal 
Mr. Anshu Yadav 
Mrs. Gita Chandola 
Mr. Pradeep Pokhriyal 

The meeting was held to discuss the action taken on the agendas discussed in the 3rd meeting of IQAC held on 21/01/2023 and discuss the activities undertaken in the Institution. The following agendas were discussed in the meeting.

1. To confirm on the minutes of the 3rd meeting of IQAC held on 21/01/2023.
2. To spread awareness about admission procedure through CUET and entrance exam for B.Ed. conducted by HNBGU.
3. To focus on extension and outreach programmes.

The minutes of the meeting are as follows:

The meeting commenced with the welcome address by the Dr. Jyoti Juyal.

1. To confirm on the minutes of the previous meeting of IQAC.

The Coordinator briefed the minutes of the 3rd meeting of the session 2022-23 held on 21/01/2023. The minutes were circulated among the members and confirmed.

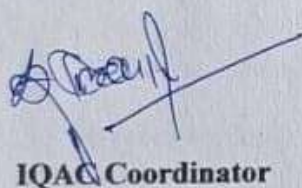
2. To spread awareness about admission procedure through CUET and entrance exam for B.Ed. conducted by HNBGU

The members discussed on the need to spread awareness about admission procedure through CUET. As CUET has been introduced for admission in various UG and PG courses and HNBGU introduced its Entrance exam for B.Ed., the students are in the state of confusion and many students from the backward area are unaware about the admission process, hence the faculty members were asked to pay attention towards the admissions and advertise it in the local newspapers

3. To focus on extension and outreach programmes.

The members also discussed about various extension and outreach programmes to be organised as per the academic calendar. The proposed extension and outreach programme will connect the Institution with the community.

The IQAC coordinator proposed the vote of thanks and the meeting ended with a positive note.



IQAC Coordinator



**Director, MIT DIRECTOR
MODERN INSTITUTE OF TECHNOLOGY
DHALWALA, RISHIKESH**

MODERN INSTITUTE OF TECHNOLOGY

DHALWALA, RISHIKESH

ACTION TAKEN REPORT ON

DECISION OF IQAC MEETING 2022-23

Meeting Date	Decision Taken	Action Taken
04/08/2022	Plan of Action Discussed for the Session 2022-23	<ul style="list-style-type: none">● The meeting was held at HOD office. The IQAC discussed the POA to be undertaken by the Institute for next academic year.● Strategies to increase admission in different courses were discussed.
19/11/2022	Confirmation of 1 st meeting of IQAC for the session 2022-23 and discussion on activities planned under POA 2022-23	<ul style="list-style-type: none">● Confirmation of the minutes of 1st meeting by all the members.● Different extension and outreach activities were carried on.● The name of new IQAC coordinator were discussed.
21/01/2023	Confirmation of 2 nd meeting of IQAC for the session 2022-23	<ul style="list-style-type: none">● Confirmation of the minutes of 2nd meeting by all the members.● The progress of the activities planned was tracked and further activities were chalked out.
18/04/2023	Confirmation of 3 rd meeting of IQAC for the session 2022-23	<ul style="list-style-type: none">● Confirmation of the minutes of 3rd meeting by all the members.● Creating awareness about admission process through CUET and entrance exam for B.Ed. conducted HNBGU.● Organising extension activities for the students.